

RESOLUTION 2025-2
TOWN OF PHILIPSBURG RESOLUTION
ESTABLISHING MILEAGE, LODGING AND PER DIEM RATES
FOR BUSINSS TRAVEL FOR CALENDAR YEAR 2025

WHEREAS, it is the desire of the Town Council of Philipsburg that officials, employees, and other in service of the Town of Philipsburg be reimbursed for meals, lodging, and transportation; and,

WHEREAS, Montana Law at Sections 2-18-501, 2-18-502, and 2-18-503, MCA, establishes mileage, lodging and per diem rates for business travel for the calendar year of 2025.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of Philipsburg hereby sets the rates for officials, employees, and others in service of the Town of Philipsburg for meals, lodging, and transportation with travel rates established under Montana Law 2-18-501 et al., MCA for calendar year 2025, and all as stated below.

BE IT FURTHER RESOLVED, that the allowance for meals shall be \$15.00 for the morning meal, \$20.00 for the midday meal, and \$30.00 for the evening meal. Meals will not be reimbursed if receipts are not received by the Town Clerk. Furthermore, meals will not be reimbursed if the business conference or training offer prepaid meals.

BE IT FURTHER RESOLVED, the Town will only pay for gas for travel times, not mileage. Gas will not be reimbursed if receipts are not received by the Town Clerk.

BE IT FURTHER RESOLVED, that the current state lodging rate shall be allowed and paid for by the Town of Philipsburg and the only exceptions will be that the Town of Philipsburg shall pay the additional lodging rates for high-cost areas as established by the General Services Administration (as noted on the website www.gsa.gov) and shall also pay the additional lodging rates for all Town elected officials and employees for required training, conferences, and conventions in which the hosting facility's rates are above the reimbursable lodging rates set forth herein.

BE IT FURTHER RESOLVED, that these rates are subject to change at any time by the Montana Legislature, Internal Revenue Service, or General Services Administration.

BE IT FINALLY RESOLVED, that this Resolution shall have an immediate effect date.

ADOPTED AND PASSED this 4th day of February, 2025, A.D.



Attest:

Rachel Parret, Clerk

Rachel Parret

Town Council of Philipsburg

Councilman Scott Lyons ABSENT

Councilman Jason White Jason White

Councilman Carl Sundstrom Carl Sundstrom

Councilman Gary Fujinami Gary Fujinami

Councilman John Laigaie ABSENT

Councilman Josh Henderson Josh Henderson

Mayor Daniel Reddish Daniel Reddish